

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

**GEDLING HOMES LTD
REVENUES SECTION
CAVENDISH 249
CAVENDISH STREET
ASHTON UNDER LYNE
OL6 7AT**

Name(s) of Account Holder(s)

| | |
|--|--|
| | |
| | |

Bank/Building Society account number

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

Branch Sort Code

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

Name and full postal address of your Bank or Building Society

| | |
|-----------------|-----------------------|
| To: The Manager | Bank/Building Society |
| Address | |
| | |
| | Postcode |
| | |

Service User Number

| | | | | | |
|----------|----------|----------|----------|----------|----------|
| 2 | 9 | 5 | 4 | 2 | 8 |
|----------|----------|----------|----------|----------|----------|

FOR GEDLING HOMES LTD OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society.

Your Name and Address:

| Please indicate which date you would like the payment to be collected: | Weekly | 1st | 8th | 15th | 22nd |
|--|--------|-----|-----|------|------|
| | | | | | |

Instruction to your Bank or Building Society

Please pay Gedling Homes Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Gedling Homes Ltd and, if so, details will be passed electronically to my Bank/Building Society.

| |
|--------------|
| Signature(s) |
| |
| Date |
| |

Reference

| | | | | | | | | |
|--|--|--|--|--|--|--|----------|----------|
| | | | | | | | 0 | 0 |
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-----Banks and Building Societies may not accept Direct Debit Instructions for some types of account-----

DD11

This guarantee should be detached and retained by the Payer.

THE DIRECT DEBIT GURANTEE



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date of frequency of your Direct Debit, Gedling Homes Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Gedling Homes LTD to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Gedling Homes Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Gedling Homes Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

